

The Customer Service Manager

Standard Bank Card Division

Islam Chamber, Level-06

125/ A Motijheel C/A, Dhaka-1000

Card Number:

Cardholder Name:

Mobile Number:

E-mail Address:

Regarding Online Transaction (BDT/USD)**Dear Sir,**

I would like to request you opening the BDT/USD portion of my credit card for online transactions. I have already activated my card and made endorsement for the year _____.

(Please put a tick where applicable):

- ☐ Online Hotel booking for Travel abroad.(FE Circular No:14)
- ☐ Resident of Bangladesh can freely use **LOCAL CURRENCY CARDS** to purchase online Air Ticket.(SPA Circular No:1& PSD Circular No:05))
- ☐ Membership fees for foreign professionals and scientific institutions, fees for application, Registration, Admission, Examination of TOEFL & SAT in connection with admission into foreign educational institutions on the basis of letter from the concerned foreign institution showing the amount to be remitted both for individuals and corporate in Bangladesh.(FE Circular No: 11)
- ☐ Study at School Level, to release foreign exchange for admission and study by Bangladeshi nationals in regular courses such as undergraduate, Post Graduate, Language course pre-requisite to bachelor degree & professional diploma/certificate courses in recognized institution abroad. On line courses shall continue maximum for 02 semesters/sessions. (Ref. FE Circular Letter No.30).
- ☐ Online payment of VISA processing fees through International Card as per requirement of concerned Embassies/ High commissions. (FE Circular No: 16).
- ☐ For resident Bangladesh nationals proceeding abroad against one way ticket for valid job or migration. (FE Circular No: 21).
- ☐ Release of foreign exchange for attending seminar, conference, workshop, training at abroad: USD 350 per diem for SAARC member countries or Myanmar and USD 400 per diem for other countries followed by copy of invitation letter in the name of applicants or their employer institutions.(FE Circular No:38).
- ☐ Legitimate purchase of items of goods and services such as downloadable application software, e-books, Magazine/Newspaper subscription fee from reputed and reliable sources single transaction will not be more than US \$300.(FE Circular No:26)
- ☐ Bangladeshi medical centers accredited by Gulf Health Council(GHC) to pay only the registration fee for medical check-up services of Bangladeshi Nationals proceeding abroad for employment in member countries of GHC.(FE Circular No: 14).
- ☐ Health Coverage/ Health Insurance/ Medical Insurance fee as overseas student for permissible courses as a prerequisite of Visa/Admission supported by documentary evidence (I-20 for USA, Admission Acceptance Letter, Offer Letter) from the concerned educational Institution.(FE Circular No:29).
- Global limit of Private travel entitlement for an adult shall stand at USD 12,000 during a calendar year without limiting to regions or countries of travel. For minors (below 12 years in age) the applicable quota will be half the amount allowable to adults. (FE Circular No: 30).
- For machine readable passport, please provide photo copies of first 2 page, page bearing visa on passport, the page recording endorsement of foreign exchange and photo copies of the page of ticket showing name of the passenger, route and date of journey and endorsement of foreign exchange. (FE Circular No.07).

I am aware of the above information, transaction and data risks involved with internet usage of Card and will be completely liable if any dispute occurs on my card pursuant to this usage. I am also aware that unless reported lost or stolen to SBL, all transactions made with the Card will be solely Cardholder's responsibility

Therefore, I request Standard Bank Card Division to enable the BDT/USD online transaction facility of my card for the total amount of BDT/USD _____ for _____ times will active from _____ to _____/ till further request.

Cardholder Signature

Date